

## SOMERCOTES PARISH COUNCIL

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11<sup>th</sup> March 2016

**The Ordinary Meeting of Somercotes Parish Council is to be held at 6:30pm on Friday 18<sup>th</sup> March in the Village Hall, Nottingham Road, Somercotes.**

Yours sincerely



S E Massey  
Clerk to the Council

### AGENDA

#### PART I – NON CONFIDENTIAL INFORMATION

**20/2016: To receive apologies for absence:**

**21/2016: Social Media:**

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

**22/2016: Variation of Order of Business.**

**23/2016: (i) Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

(ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.

**For Information of all Councillors**

**24/2016: To consider any Councillors' Request for dispensation**

**25/2016: Public Speaking – (30 Minutes)**

- (a) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**26/2016: To approve the Minutes of the Council Meeting held on:**

The Ordinary Parish Council Meeting held on 15<sup>th</sup> January 2016

The Allotments Committee Meeting held on 22<sup>nd</sup> January 2016

The Feature Garden Working Group Meeting held on 20<sup>th</sup> January 2016 and 17<sup>th</sup> February 2016

**27/2016: To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:**

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

**28/2016: Chairman’s Announcements:**

**29/2016: Report of the Clerk:**

**(a) Village Hall:**

**(i) Disabled toilet upgrade**

Three quotes received. See supporting documents. Included one quote to replace radiator with covered radiator to prevent damage.

**For Council Consideration and Decision**

**(ii) Contract for lease of Hand Driers**

Current contract expired 22<sup>nd</sup> February 2016. Current cost is £52.00 + VAT per quarter.

Council to consider renewing contract or capital outlay to purchase.

See supporting document.

**For Council Consideration and Decision**

**(b) Designs for Feature Garden:**

For consideration of design agreed by the Feature Garden Working Group at its meeting on 17<sup>th</sup> February 2016. Public consultation to be wc 21<sup>st</sup> March 2016. Design and feedback form sent with every Spring Newsletter.

Bill of quantities and Costs received for consideration at next Feature Garden Working Group. Council decision required if Groundwork should be commissioned to undertake whole project and consideration of fees. See supporting documents.

**For Council Consideration and Decision**

**(c) Allotments:**

- (i) Consideration of rent increase for 2016-17 and requirement of rent at Sleetmoor Lane now that Management Plan is in place. See supporting document.
- (ii) Consideration of requirement that Council Tenancy Agreements at Bridle Lane and Sleetmoor Lane are signed annually. See supporting document.
- (iii) Birchwood Lane Allotments request for funding for Eco-Toilets project.
- (iv) Birchwood Lane Allotments – request to keep 6 Guinea Fowls on plot.

- (v) Jim Spibey Competition – set prize awards for Children’s Competition.
- (vi) Letter from Mr C Tonnie regarding termination of his agreement.

**For Council Consideration and Decision**

**(e) Clothing Bank**

Request from Plant Aid UK to put a Clothing Bank on Market Place Car Park. The Bank will be emptied every 2 weeks.

**For Council Consideration and Decision**

**(f) Dog Fouling**

Concerns raised by Cllr Price of the lack of enforcement by AVBC to issue Fixed Penalty Notices and lack of visibility of Enforcement Officers in the parish.

**For Council Information**

**(h) Syringe Disposal**

A recent clean-up of about 30 syringes on Parkside and onto Riddings Park. Clerk has contacted Drug & Alcohol Treatment Services, Ripley, who advise that there is no requirement for used needles to be swapped for new needles under the ‘needle exchange’ as it is their policy to provide new needles when requested. Hence used needles are being dumped. Parish Wardens are not trained to handle sharps. Members to consider if ‘Handling Sharps’ training is required.

**For Council Consideration and Decision**

**(h) Parking issues on Birchwood Lane**

- (i) Email from resident
- (ii) Email to DCC from Cllr P Smith regarding complaint re parking from resident.

**For Council Information**

- (i) Upgrade of Council Website:** Clerk made further contact to request response but still no reply received.

**(j) SLHS WW1 Project**

The project is due for completion end of 2016. The book is near completion and the group are looking at printing options. It will be launched at SLHS Heritage Day to be held in September 16. The group has enquired about the profits of sales of the book, as there is no previous decision taken and documented in the Project Plan. All the work has been carried out voluntarily by the group for the project. Suggest to Members 75% SLHS and 25% PC.

**For Council Consideration and Decision**

**(k) DALC Subscriptions 2016/17**

See supporting document

**For Council Consideration and Decision**

**(l) Speeding on Nottingham Road**

Cllr Edgson reports of a number of Incidents recently on Nottingham Road. A particularly bad Incident on 22<sup>nd</sup> February when vehicle hit and damaged wall. See supporting documents.

**30/2016: Finance:**

**(a) Accounts**

- (i) Accounts for Payment between 01.01.16 and 29.02.16
- (ii) (Accounts approved 15<sup>th</sup> January 2016 – Appendix A)
- (iii) Income 01.01.16 to 29.02.16  
Interest
- (iv) Petty Cash Payments 01.01.16 to 29.02.16

**For Council Consideration and Decision**

**(b) Procurement of Audit:**

From 2017/18 smaller authorities including town and parish councils can choose to have an auditor appointed to them by a new 'sector-led body'. The Council may opt out of the new arrangements but must do so by 31 March 2016 and must be by Council decision. See supporting document.

**For Council Consideration and Decision**

**(c) Appointment of Internal Auditor**

Appointment of Internal Auditor required for year end 2015/16. See supporting document.

**For Council Consideration and Decision**

**(d) Reserve Fund:**

Consideration of whether sufficient funds held in Reserve Fund. See supporting document

**For Council Consideration and Decision**

**(e) Payroll Administration Increase in Costs:**

As the Pension contributions are calculated on the salaries, the administration of Pensions will be carried out as Payroll service by our service provider. There will be an increase to costs from August 16. See supporting document.

**For Council Consideration and Decision**

**31/2016: To consider planning applications:**

**Planning Matters AVBC All Non determined to 07/03/16**

2012/0778 Black Horse Inn, 358 Lower Somercotes, Alfreton  
Outline application for residential development for land at the Black Horse with access off Cinder Rd and to include demolition of the Black Horse PH  
Applicant: Mr Daniel Lane, The George & Dragon, High St, Clay Cross, Chesterfield

2014/0804 SHLAA Land Off, Lower Somercotes, Somercotes  
Residential Development for up to 200 dwellings including landscaping, open space and storm water balancing. This is a departure to the Development Plan  
Applicant: Mr Roger Carter, Carter Construction (Derby) Ltd, c/o Pegasus Group, 4 The Courtyard, Church St, Lockington, Derbys

2015/0113 Owen Taylors Butchers, 27 main Rd, Leabrooks, Alfreton  
Proposed residential redevelopment for up to 12 dwellings following demolition and site clearance  
Applicant: Mr R Taylor, Owen taylor and Sons Ltd, 27 Main Rd, Leabrooks, Alfreton

2015/0505 Land East of Birchwood Farm, Cockshutt Lane, Somercotes  
Erection of livestock building (resubmission of scheme 2014/0950)  
Applicant: AKA Agricultural contractors, Hobsic Farm, Hobsic Lane, Selston, Notts

2015/0507 Land East of Birchwood Farm, Cockshutt Lane, Somercotes  
Erection of livestock building (resubmission of scheme 2014/0949)  
Applicant: AKA Agricultural contractors, Hobsic Farm, Hobsic Lane, Selston, Notts

2015/1212 Shady Farm, Lower Birchwood, Somercotes  
Permanent retention of static caravan and associated structures for residential purposes  
Applicant: Mr & Mrs T Simpson, Shady Farm, Lower Birchwood, Somercotes

2016/0105 35 Norman Road, Somercotes, Alfreton  
Single storey extension with pitched roof to side of existing dwelling  
Applicant: Mr S Marshall, 35 Norman Road, Somercotes, Alfreton

2016/0113 DCC, Somercotes Infant School, Nottingham Rd, Somercotes  
Notice of proposed demolition – single storey concrete portal frame two classroom block with associated toilets  
Applicant: DCC, County Hall, Smedley St, Matlock, Derbys

2016/0149 FCC Environment (UK) Ltd, Cotes Park Lane, Somercotes  
Request from DCC for the Borough Council's observations on S73 planning application to vary condition 19 ref CW6/1213/137  
Applicant: Mr Alan Bulpin, FCC Environmental (UK) Ltd, Judkins House, Tuttle Hill, Nuneaton, Warwickshire

### **Planning Matters Determined AVBC (04/01/16 to 07/03/16)**

2015/1043 Unit 10, Wimsey Way, Somercotes  
Extension to existing Industrial Unit  
**Permitted**

2015/1205 Nether Farm, 208 Birchwood Lane, Somercotes  
Proposed residential development of 3 No. dwellings  
**Permitted**

2015/1191 13 Brenden Avenue, Somercotes  
Single storey rear and side extension  
**Permitted**

2015/1229 121 Sleetmoor Lane, Somercotes  
Provide 3 storey rear extension with new dormers and gable wall  
**Permitted**

2015/1170 Land West of, Birchwood Way, Somercotes, Alfreton  
Non material amendment to 2015/0203 to resite approved building and alter the position of doors and windows  
**Permitted**

2015/1239 Somerlea Park Centre, Sherwood Street, Leabrooks, Alfreton  
Replacement 15m pole for telecommunications  
**Permitted**

2016/0011 159 Sleetmoor Lane, Somercotes, Alfreton  
Demolish existing detached garage and remove existing conservatory. Extend existing bungalow to provide additional bedroom with en-suite bathroom, additional bathroom, extend kitchen. Build attached garage.

**Permitted**

**32/2016: Derbyshire Association of Local Councils:**

(a) **General Circulars:**

**01/2016:** List of most important elements of 2015 Circulars

**02/2016:** Revised Legal Topic Notes(Procurement) & Legal Briefing (Public Contracts Regulations); Consultations – National Planning Policy Executive Summary & New Homes Bonus; DALC Executive Vacancies; DALC Spring Seminar; Training; HM Queen's 90<sup>th</sup> Birthday Celebrations; Vacancies

**03/2016:** External audit for smaller Authorities; Transparency Fund; DALC Subscriptions; DALC Spring Seminar; Training; Vacancies

**04/2016:** Grants; Training & Events; DALC Annual subscription in voices and information; Vacancies

**33/2016: Items for information only:**

DCC – currently consulting on proposals to withdraw funding for subsidised local bus services and community transport Dial-a-Bus 'shopping buses' from October 2017. Consultation ends 24 April. Encouraged to respond as a Council.

DCC – Highways Infrastructure Asset Management Strategy – consultation questionnaire. Consultation ends 31<sup>st</sup> March 2016.

Letter received from Chapman & Chubb Sols regarding outstanding costs now payable to the Council following sols costs now paid – Eviction of Squatters case. Clerk confirmed that sols should continue to manage payments on behalf of council for handling fee of 15%. See supporting document.

**PART II – CONFIDENTIAL INFORMATION**

**34/2016: To move the following resolution - "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."**

(a) **Staff Matters:**

**Pension Auto Enrolment:** See supporting document.

**Assistant Clerk:** As per job specification to commence CiLCA training in May 2016.

**For Council Consideration and Decision**

(b) **Councillor Matters:** None

**35/2016: Date of next Parish Council Meeting: 6.30pm Friday 20<sup>th</sup> May 2016**  
**Date of Annual Parish Meeting: 7.00pm Friday 13<sup>th</sup> May 2016**

